

EUROPEAN  
CURRICULUM VITAE  
FORMAT



**PERSONAL INFORMATION**

Name	<b>BARDI MIRELA</b>
Address	<b>11 ALECU RUSSO STREET, 020522, BUCHAREST, ROMANIA</b>
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E-mail	mirela.bardi@incontext.ro
Nationality	Romanian
Date of birth	27.04.1958

**WORK EXPERIENCE 1**

- Dates September 2008 - ongoing
- Name and address of employer Bucharest University of Economic Studies
- Type of business or sector Higher Education
- Occupation or position held Associate professor
- Main activities and responsibilities
  - Teaching Business English to undergraduate students
  - Teaching on the MA programme 'Communication in English for Teaching and Research in Economics' modules on Writing for Publication and Qualitative research methodology in the social sciences. This MA programme prepares academic staff (junior and senior) to communicate better internationally by helping them improve their research and academic writing skills.
  - Teaching on the MA programme 'Management of EU Structural Funds': English for European Affairs
  - Student assessment
  - Development of teaching materials
  - Research – special field academic communication

Linguist expert in EU structural funds project *UNIVERSITARIA – training for higher education teaching and research, ID Proiect: 135590*

Long-term expert in EU structural funds project *ASIGMA – Quality Assurance of International Master programmes – ID 86.59367*

## **WORK EXPERIENCE 2**

- Dates 1994 – 2007 (on secondment)
- Name and address of employer British Council Romania, Calea Dorobantilor 14 Bucharest
- Type of business or sector Education
- Occupation or position held Project Manager – English Language Teaching projects and European Accession projects
  - Main activities and responsibilities Design, implementation and evaluation of projects, training of language teachers, ESP textbooks development, project evaluation research (planning, implementation and publication of a study on the impact of the PROSPER project), pursuit of funding opportunities, building project networks.  
Main projects: Teaching English for Specific Purposes in higher education (PROSPER), Development of European Studies in Romanian universities, Capacity building of Romanian institutions involved in accession negotiations.

## **WORK EXPERIENCE 3**

- Dates 2000 - 2008
- Name and address of employer University of Civil Engineering Buchares, Bdul Lacul Tei 123, Bucharest
- Type of business or sector Education
- Occupation or position held Senior Lecturer in English for Specific Purposes
  - Main activities and responsibilities Teaching language and content courses to students studying for a degree in translation/interpretation (eg. courses in Management, European Union Institutions and Policies, specialised translation), course design, design and administration of language tests, academic research.

## **WORK EXPERIENCE 4**

- Dates 1990- 2000
- Name and address of employer Polytechnic University of Bucharest
- Type of business or sector Education
- Occupation or position held Lecturer in English for Specific Purposes
  - Main activities and responsibilities Teaching Academic study skills and communication skills to students of engineering, course and textbook design, design and administration of language tests, academic research.

## **WORK EXPERIENCE 5 (TEMPORARY EMPLOYMENT)**

• Dates	August – September 2007/ 2009/2010
• Name and address of employer	University of Manchester, UK/ University of Leicester, UK
• Type of business or sector	Education
• Occupation or position held	Academic Skills Tutor
• Main activities and responsibilities	Teaching Academic skills to overseas students enrolling for MA studies in the UK

#### **EDUCATION AND TRAINING 1**

• Dates (from – to)	1997-2003
• Name and type of organisation providing education and training	University of Lancaster, UK
• Principal subjects/occupational skills covered	Doctoral studies in Applied Linguistics, research topic: professional development of teachers involved in education innovation projects
• Title of qualification awarded	Doctor in Linguistics

#### **EDUCATION AND TRAINING 2**

• Dates	September 1993- September 1994
• Name and type of organisation providing education and training	College of St Mark and St John, University of Exeter, UK
• Principal subjects/occupational skills covered	Teaching English for Specific Purposes, Teacher Training
• Title of qualification awarded	Master of Education

#### **EDUCATION AND TRAINING 3**

• Dates	October 1991- October 1992
• Name and type of organisation providing education and training	University of Manchester, UK
• Principal subjects/occupational skills covered	Testing and Assessment
• Title of qualification awarded	Postgraduate certificate in Testing and Assessment (by distance)

#### **EDUCATION AND TRAINING 4**

• Dates	October 1990- December 1990
• Name and type of organisation providing education and training	Institute for English Language Education, University of Lancaster, UK
• Principal subjects/occupational	Teaching English for Specific Purposes

- skills covered
- Title of qualification awarded Postgraduate certificate in Teaching English for Specific Purposes

#### EDUCATION AND TRAINING 5

- Dates 1978-1982
- Name and type of organisation providing education and training University of Bucharest, Faculty of Foreign Languages, Department of English
- Principal subjects/occupational skills covered English language and literature
- Title of qualification awarded BA

#### PERSONAL SKILLS AND COMPETENCES

##### MOTHER TONGUE

**Romanian**

##### OTHER LANGUAGES

##### English

- Reading skills Excellent
- Writing skills Excellent
- Verbal skills Excellent

##### French

- Reading skills Good
- Writing skills Good
- Verbal skills Good

##### SOCIAL SKILLS AND COMPETENCES

Team work and leadership skills – coordination of projects teams, co-author and coordinator of several English Language textbooks (English for Science and Technology, English for Business, English for Legal Purposes); coordinator of a research team involved in carrying out a project impact study.

##### ORGANISATIONAL SKILLS AND COMPETENCES

Project management skills – developed through working on initiating and coordinating several projects and drafting project frameworks, plans, progress reports.

Financial skills - administration of project budgets.

##### TECHNICAL SKILLS AND COMPETENCES

Ability to use computer applications such as, Microsoft Word,, Excell, Power Point.

##### ARTISTIC SKILLS AND COMPETENCES

##### OTHER SKILLS AND COMPETENCES

- teacher training expertise – trainer on 12 training courses in teaching methodology for ESP teachers in Romania

- textbook writing skills - co author and coordinator of three textbooks.
- research expertise – developed through coordination of project impact research and through doctoral studies

DRIVING LICENCE(S)

Category B

**ADDITIONAL INFORMATION**

**Referees:**

Professor J Charles Alderson, University of Lancaster, Department of Linguistics and Modern English Language, tel 00-44-1524-593037, email: [c.alderson@lancaster.ac.uk](mailto:c.alderson@lancaster.ac.uk)

Professor Laura Muresan, Department of Modern Languages and Business Communication, Bucharest University of Economic Studies,, tel. 00-40-21-3191900/239, email: [muresan.laura@gmail.com](mailto:muresan.laura@gmail.com)

## ANNEX 1 - LIST OF PUBLICATIONS

### 1. Books

Bardi, M (2007) *Managing Innovation – Aspects of Professional learning*, Bucharest: Cavallioti

Bardi, M (co-author) (2002) – *English for Legal Purposes*, Bucharest: Cavallioti

Bardi, M, G. Chefneux, D. Comanetchi, T. Magureanu (editors) (1999) - *Innovation in Teaching English for Specific Purposes in Romania - A Study of Impact*, Bucharest: Cavallioti.

### 2. Articles and Book chapters

Bardi, M. & L.-M. Muresan (2014). Changing Research Writing Practices in Romania: Perceptions and Attitudes, in: Bennett, K. (Ed.) *The Semi-Periphery of Academic Writing: discourses, communities and practices*. Palgrave (pp 121-147, In Press)

Bardi, M (2012). Measuring the Impact of the PROSPER Project – a Learning Experience, in Tribble, C (ed) *Managing Change in English Language Teaching – Lessons from Experience*, London: British Council

Bardi, M (2012). Teaching academic writing skills to professional researchers – an example from practice, Proceedings of international QUEST Conference 'Quality Enhancement in Language Teaching'

Bardi, M and Muresan, L. (2012). Student perceptions of programme quality – a tool for improvement, *Quality Assurance Review*, vol 4/2

Bardi, M. (2011). Developing Common Evaluation Frameworks for Language Teachers, *Forumsprache*, 5, 100-113

Bardi, M. (2007). Learning in a Context of Change – Professional and personal benefits, *Synergy* issue 4

Bardi, M. (2004). *3Rs – Reading, Writing and Romania*, in *Public Service Review – Accession States*, Winter issue, Public Service Publications, UK

Bardi, M. & R. Cross (2003). *The PROSPER Impact Study – A Consideration of Sector-wide outcomes*, in *Education Research – Evaluating Impact*, no.35, Department for International Development, 2003, ISBN 1 86192 1918.

Bardi, M (2002). *Managing Projects as Learning Organisations*, in *Linguistic and Cultural Diversity in the development of Europe*, University of Economics Publishing House

Bardi, M and J. Northcott (2002). Textbook Writing and Teacher Autonomy, in *PROSPER ESP Journal*, British Council Romania

Bardi, M (co-author) (1995) - Training ESP Teachers in Evaluation of their Own Projects – in *"Innovation in Business English"*, journal of the Management Centre, Celakovice, the Czech Republic.